



GOVERNOR'S COORDINATING OFFICES
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CRIME CONTROL & PREVENTION • CHILDREN • DEAF & HARD OF HEARING
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Governor's Office for Children

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To: Local Management Board Chairs and Points of Contact

From: Kim Malat, Deputy Director, Governor's Office for Children

Date: March 7, 2018

Re: FY18 Notice of Funding Availability Question and Answer Recap #2

- 1. While preparing the FY19 budget I noticed on page 2 of the instructions that #17 notes that eligible cash match for programs does not include in-kind support or funds that are paid to the program vendor in support of the program/strategy. In the past we have included in column E funds that came from other funding sources to the programs but they did not directly go through the Local Management Board. We should include only the funds that go directly through the Local Management Board to support a program, correct?**

You are correct - for the application, please only include cash funds that flow through the Local Management Board (not in-kind, or funds that are awarded to third parties).

- 2. Reviewing the Description of Proposed Programs/Strategies section on page 26, I see it is broken down in a broad fashion. For numbers 2, 3, and 4, would it be better to have combined information, i.e. the Board will use indicator X for program 1 and indicator Y for program 2, or the indicator for program 1 is X as supported by this data, then repeat for the next program or programs?**

This section is broken out according to the Results-Based Accountability framework as follows: #1 is the discussion of what Result(s) the Board prioritized and why; #2 is the discussion of what corresponding indicator(s) the board prioritized and why; #3 are the partners who will assist in turning the curve; and #4 are the programs/strategies to be implemented to address the prioritized result(s) and indicator(s). The Board should employ the framework in their planning process in that order.

Deciding on programming comes at the end of the planning process. Please don't start with programs and then try to work the planning process to determine what Results and Indicators might fit. You can format the response as you like, but you need to be sure that the application fully and completely addresses all elements of the framework as noted in Section D that begins on page 26.

3. **Will the Governor's Office for Children provide guidance on whether we are able to sole source a contract for a Youth Services Bureau?**

The requirement as stated in the Manual is for the Local Management Board to follow its procurement law and/or policy.

4. **Is the Board required to fund a Youth Services Bureau in FY19?**

No, there is no such requirement.

5. **Does the Board need to submit a waiver for a planning strategy if the focus of the planning is not on one of the four Strategic Goals?**

No waiver is needed for a planning request that does not address a Strategic Goal.

6. **Is the Board able to fund a current program/strategy and also request planning funds specific to that program/strategy (e.g., how to enhance or expand that current program/strategy).**

This is ok.

7. **If a Board submits a waiver for a program/strategy that does not address one of the Strategic Goals, does the Board ultimately have to include that program/strategy in the FY19 application?**

No, if the Board submits a waiver request in advance of the FY19 application and the waiver is approved, there is no requirement for the Board to include that program/strategy in the application or to fund that program in FY19.

8. **We noticed that in the "What's New" section of the slides from the pre-application meeting (page 12 in the handouts), it mentions funding prevention. What is the difference this year vs. last year in how the Office is looking at/funding prevention programs? I am referring to general prevention as well as preventing people from being considered part of a Strategic Goal population.**

Slide 24 from the PowerPoint from the pre-application meeting confirms that Boards can fund prevention activities. Specifically, Boards may choose to fund prevention, intervention, or treatment programs for any age along the developmental continuum, for families and for parents.

Boards may propose any program type that meets the requirements of the Notice of Funding Availability. Where it gets tricky is the inclusion of the Strategic Goal populations. For example, funding an in-school program to prevent youth from becoming disconnected is not going to work, because in-school youth are not disconnected. For this Strategic Goal population, you would be focusing more on intervention.

Program/strategies funded with base funding must directly recruit, conduct outreach, and serve one of the four Strategic Goals.

9. **It is our understanding that programs that serve individuals that meet the definition of the targeted population through happenstance versus targeted outreach and recruitment do not meet this requirement. However, the Board can fund the expansion of existing programs to include specific recruitment, outreach, and services for an identified target population.**

I believe you are referring to a comment from the pre-application meeting where the Office advised that it is not sufficient for a program to coincidentally serve a Strategic Goal population or for "some" of the participants to meet the criteria for a Strategic Goal population. Only under very limited circumstances can the target population be less than 100% of the population served - thus the comment about having a defined recruitment plan to ensure that those served are from a Strategic Goal population. An existing program where the

recruitment plan for participants has not been revised to consider the Strategic Goal population(s) will probably not serve enough youth to get close to 100%. The recruitment must be intentional for these populations.

10. In the FY19 application, can administrative expenditures for the Local Care Team coordinator position be included in the Board Support budget?

Yes, the Board may elect to do so or may cover any administrative expenses of the coordinator using other revenue.

11. For FY18, the Board was awarded competitive funds and elected to use 10% of the competitive award for administrative costs, as allowable in the Notice of Funding Availability. For FY19, is the Board also limited to using only 10% of the competitive funds for administration?

If the Board was awarded competitive funds in FY18, those funds are part of the base for FY19. There are no restrictions on the percent of base funds that the Board may allocate to Board Support for administrative costs.